



Technical Advisory Committee Meeting Minutes
February 22, 2008 McCloskey Conference Room 135, City Hall

Technical Advisory Committee minutes are transcribed in a summarized outline manner. Audio recordings are on file with the City of Bloomington Planning Department.

Attendance

Technical Advisory Committee: John Collisson (Monroe County Highways), Adrian Reid (Bloomington Engineering – proxy for Toni McClure), Justin Wykoff (Bloomington Engineering), Perry Maull (IU Campus Bus), Gregg Zody (Monroe County Planning), Jim Ude (INDOT), Susan Clark (Bloomington Controller), John Carter (Monroe County Community School Corporation), Jewel Echelbarger (Rural Transit/Area 10 Agency on Aging), Frank Nierzwicki (Town of Ellettsville Planning), and Laura Haley (Bloomington GIS).

Others: Mike Satterfield (Bloomington Common Council), Connie Griffin (Town of Ellettsville Planning), Ryan Triery (IU Student), Clay Mauley (IU Student), Josh Desmond (MPO Staff), and Raymond Hess (MPO Staff).

I. Call to Order (~1:35 p.m.)

II. Approval of Minutes

Mr. Reid motioned approval of the minutes. The motion was seconded by Susan Clark. The motion carried unanimously.

III. Communications from the Chair

Mr. Wykoff had no reports.

IV. Reports from Officers and/or Committees

Mr. Wykoff stated that the B-Line Trail (Phase I) will be let in April and two other City projects will be let on May 8th. Mr. Williams indicated the 1st St. bridge is moving along according to schedule.

V. Reports from the MPO Staff

A. 1st Quarter FY 2008 Progress Report

Mr. Hess reviewed the progress report for the second quarter of FY 2008 and indicated that these will distributed to MPO Committees quarterly.

VI. Old Business

A. Complete Streets Policy

Mr. Hess reminded the TAC that a draft complete streets policy is currently under consideration by the Citizens Advisory Committee (CAC). He explained that a Complete Streets Policy could be applied to project selection in the TIP. He asked for the TAC to take the policy under consideration and provide staff with direction on the policy which was included in the packet. Mr. Ried and Mr. Wykoff expressed apprehension over the language in the draft policy which states that a committee will provide design review of projects.



VII. New Business

A. FY 2008-2011 Transportation Improvement Program Amendments

Rogers and Country Club Intersection (City of Bloomington)

Mr. Hess reviewed a memo included in the packet which detailed how construction of the City's Rogers St./Country Club Dr. intersection project is ahead of schedule and should be moved from FY 2009 to FY 2008. The project also experienced increased cost due to utility expansion and construction engineering explained Mr. Wykoff. Mr. Hess explained that enough Surface Transportation Planning funds exist to cover the federal portion of the cost over-run since not all STP funding was programmed in the current TIP.

State Road 45 from Pete Ellis Drive to Russell Rd (INDOT)

Mr. Hess explained that this project is already identified in the current TIP and that INDOT has requested to add engineering and right-of-way project phases.

State Road 45/46 from Monroe St. to Kinser Pike (INDOT)

Mr. Hess explained that this project is also identified in the current TIP and needs to be amended to identify engineering.

State Road 46 from SR 446 to SR 135(INDOT)

Mr. Hess explained that this project was scaled back significantly. As a result, none of the intersections to be improved are in the MPO's urbanized area. Therefore, the project can be removed in its entirety from the TIP.

Ms. Clark moved that the TAC recommend adoption to the Policy Committee of the aforementioned TIP amendments. The motion was seconded by Mr. Zody and passed unanimously.

B. Operational Bylaws Amendment

Mr. Desmond reviewed a memo included in the packet which detailed the request from the City of Bloomington to change the membership of the TAC to replace the City of Bloomington Manager of Engineering Services (Justin Wykoff) with the City of Bloomington Engineer (Adrian Reid). Mr. Desmond also explained that since Mr. Wykoff currently holds the position of Chair of the TAC, an election would have to be held for this position if the amendment is adopted.

Mr. Zody moved that the TAC recommend adoption to the Policy Committee of the bylaws amendment as presented by staff. The motion was seconded by Ms. Clark and passed unanimously.

C. FY 2009 Draft Unified Planning Work Program (UPWP)

Mr. Desmond reviewed a memo and draft outline for the FY 2009 Unified Planning Work Program included in the packet. Mr. Desmond stated that a draft UPWP is due to INDOT March 15th. This deadline for the draft allows INDOT to begin the contracting process with the MPO. The final approved UPWP is due to INDOT May 15th. Mr. Desmond stated that the funding for the UPWP is still unknown largely as a result of a push by the Indiana MPOs to make the next UPWP a two year document. If the UPWP is a 2 year document, then it will be less likely that MPOs will lose money when the current transportation bill expires since the money will be programmed. Mr. Desmond went on to highlight changes between the existing UPWP and the proposed outline for the 2009-2010 UPWP.



D. FY 2009-2012 Draft Transportation Improvement Program (TIP)

Mr. Hess distributed a memo which detailed changes between the existing TIP and the draft 2009-2012 draft TIP. He also reviewed a proposed timeline for TIP development resulting in the expected adoption of the TIP at the June meeting of the Policy Committee. He asked the TAC to review the draft TIP tables included in the packet and provide comment and corrections before the next meeting. He encouraged the TAC to review the tables and provide direction. A more formal TIP is anticipated to be distributed at the next meeting of the TAC.

VIII. Communications from Committee Members (*non-agenda items*)

Mr. Hess distributed a memo detailing a request from Rural Transit which wishes to submit an application to INDOT to procure 5310 grant funding. Ms. Echelbarger stated that Rural Transit is requesting \$200,000 (\$160,000 from 5310/\$40,000 local) to replace four buses.

Mr. Nierzwicki motioned that the TAC recommend endorsement of the application by the Policy Committee. Mr. Zody seconded and the motion passed unanimously.

Mr. Nierzwicki introduced Connie Griffin, the administrative assistant to the Town of Ellettsville Planning Department.

Ms. Echelbarger suggested that efforts be made to expand the membership of the Citizens Advisory Committee beyond just City of Bloomington residents. Mr. Nierzwicki and Mr. Zody concurred and Mr. Nierzwicki suggested holding CAC meetings in locations outside of the City from time to time. Mr. Hess stated that the CAC will have a membership drive and encouraged TAC members to provide suggestions on who should be contacted.

X. Upcoming Meetings

- A. Citizens Advisory Committee – February 27, 2008 at 6:30 p.m. (McCloskey Room)
- B. Policy Committee – March 7, 2008 at 1:30pm (McCloskey Room)
- C. Citizens Advisory Committee – March 26, 2008 at 1:30pm (McCloskey Room)
- D. Technical Advisory Committee – March 28, 2008 at 6:30 p.m. (McCloskey Room)

Adjournment (~2:45pm)

*These minutes were _____ by the Technical Advisory Committee at their regular meeting held on 3/28/08.
(RCH __/__/2008)*